

## Agreement between InfoSpecies – the Swiss Information centre for species and

[Institution, department, company] .....

**Please mark with a cross:**  Confederation, canton (internal)  Municipality  Park  Public research facility  
 Non-profit organization, -association (not commercial)  Private office  Other: .....

[Surname, First name] .....

[Full address] .....

[E-Mail, Tel.].....

### Concerning the delivery and use of the data

The data centres connected to InfoSpecies provide the above-mentioned applicant(s) with the data for the species groups selected below. Please complete the following points in advance:

[1] The data will be exclusively used for following **study/ project**

.....

[2] **Contracting authority** (Public administration, private company, university, NGO, etc.)

.....

[3] Description of the **study/project** [The project description could also be sent separately via e-mail]

.....  
.....

[4] **Project perimeter** (canton(s), Municipality(s), km2 or GIS-shapefile [preferably in LV95])

.....  
.....

[5] Requested **precision** [please mark the preferred precision]

List of taxa (without coordinates)  5x5km  1x1km  high resolution

[6] **Species groups** [please mark the preferred groups]

**info fauna (CSCF & karch) & KOF/CCO**

Vertebrates:

- Fishes
- Amphibians
- Reptiles

- Mammals (except bats)
- Bats

Invertebrates:

- Mollusks (Ph. *Mollusca*)
- Crayfishes (*Decapoda*)
- Spiders (*Araneae*)
- Mayflies (*Ephemeroptera*)
- Caddisflies (*Trichoptera*)
- Stoneflies (*Plecoptera*)

- Dragonflies (*Odonata*)
- Grasshoppers (*Orthoptera*)
- Butterflies and *Zygaenen*
- Moths
- Sawflies, wasps, bees, ants (Hymenoptera)
- Ground beetles (*Carabidae*)
- Woodboring beetles

**Swiss Vogelwarte**

- Breeding birds

**Info Flora**

- Flora (*Tracheophytes*)
- Macroalgae (*Characeae*)

**Swissbryophytes**

- Moss (*Bryophytes*)

**SwissLichens**

- Lichens

**SwissFungi**

- Fungi

Requested data:

- all taxa in the selected groups
- only priority species and threatened species in the selected groups
- selected taxa (following enclosed list of taxa): .....

Are further floristic data collected within the scope of this project (field surveys)?:  yes  no

When yes, then for following species groups: .....

Duration of the project: from ..... till .....

### Terms and conditions

1. The applicant has taken note of the conditions for the use and any further use of the data ([Richtlinien betreffend Eigentum, Weitergabe und Verwendung von Beobachtungsdaten von InfoSpecies](#)).
2. The applicant accepts the following requirements:
  - The data should not be passed on to third parties;
  - The data is not used in publications (scientific articles), or deposited in a scientific repository (unless agreed with the data centres concerned);
  - In reports and compilations, it is possible to list summarised data, citing the responsible data centre (example: © info fauna, Neuchâtel) and, if available, all data reporters.
  - Deletion of the entire digital data set supplied (original, extracts and any copies) on completion of the above-mentioned project.
3. Should additional field studies be carried out as part of this project, the applicant commits himself/herself to pass on the collected raw data to InfoSpecies.
4. A signed and completed copy of the agreement will be sent to InfoSpecies for processing the application (by e-mail to [info.species@unine.ch](mailto:info.species@unine.ch) or by post to the address below).
5. Data delivery is carried out individually by the data centres concerned. The delivery period is at least 5 working days.
6. If reports or publications are produced, InfoSpecies will gladly accept a copy.

### Fees

InfoSpecies charges the following fees for the data service (from 1.1.2024 plus VAT 8.1%):

Data requests, that	Reduced rate*	Standard rate
1 Concerns one data centre	75 CHF	150 CHF
2 Concerns two data centres	140 CHF	280 CHF
3 and concerns more data centres	200 CHF	400 CHF

\*The reduced fee applies to municipalities and for applicants whose contracting authority is confederation, cantons, municipalities or nature protection organizations (specified under point [2]).

The service is free of charge for confederation, cantons, public research facilities, natural history museums and collections, parks, nature protection organizations and for other non-profit organizations and not commercial associations.

Place and Date: .....

Applicant:

.....

[handwritten signature; digital signatures are accepted]